



CampOUT Florida Corporation *Job Description*

Job Title: Junior Camp Counselor

Classification: Nonexempt

Dates: July 15th-23rd, 2023

Reports to: Program Director during morning and afternoon assignments

Group Leader when assigned to a Camper group

Activity Leader when assigned to a program area

Position Purpose:

Junior Camp Counselor **assists senior counselors and other camp staff members as they plan and oversee activities for campers.** As a junior counselor, you typically work under a leader who is in charge of a group of campers and plans recreation activities for them.

Essential Job Functions:

- ◆ Junior Counselors (JCs) are responsible for helping to ensure the operations of the campus, both “behind the scenes” and when working directly with Campers under Senior Staff supervision.
- ◆ Morning and afternoon assignments are designed for JCs to set up and break down equipment for daily camp activities in a collaborative team environment before and after activities take place. In addition, during the majority of the camp day, JCs are assigned to Camper groups (under Senior Staff supervision) or Activity areas, and are focused primarily on interacting with Campers while developing positive relationships and accepting mentorship from older, more experienced Staff, in order to prepare JCs for their prospective role as a Camp Counselor.

Other Job Duties:

- ◆ *Prepare and set up various activities, games, and equipment*
- ◆ *Be a positive role model; earn respect through action from Campers and Staff*
- ◆ *Motivate campers to enthusiastically participate in all camp activities and events*
- ◆ *Adapt to evolving responsibilities, as directed by camp leadership*
- ◆ *Physical strength and endurance to carry out assignments and tasks*
- ◆ *Active listening, following instructions, and pitching in whenever possible*
- ◆ *Assist with facility maintenance and cleanliness*
- ◆ *Assist with the preparation and implementation of activities and projects at the assigned program area.*

Relationships:

Counselors generally have regular relationships with kitchen staff, program specialists, business and maintenance staff. It is helpful to identify the expectations of those relationships and communication between these groups of staff members.

Equipment Used:

Counselors may be asked to use fire protection equipment, dishwashers, and specialty program equipment.

Qualifications: (Minimum Education and Experience)

- ◆ Must be 19 years of age
- ◆ Must be able to clear level 2 background screening
- ◆ Certified in First Aid/CPR preferred
- ◆ Must submit health history record and examination form prior to first day of work.
- ◆ Ability to interact with all age levels.

Knowledge, Skills, and Abilities:

- ◆ Highly motivated and willingness to interact and engage with youth ages 10-17.
- ◆ Ability to relate to youth and adults in a positive manner.

Physical Aspects of the Job:

Some physical requirements of a General Counselor position could be endurance including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/ programs and the ability to lift up to 50 lbs; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc.